

**AGENDA**  
**SILSBEE CITY COUNCIL**  
**MONDAY, JANUARY 26, 2025, AT 6:00 P.M.**  
**LOCATION: 1220 HWY 327 EAST, SILSBEE, TEXAS**  
**CITY HALL/COUNCIL CHAMBERS**

- I. CALL TO ORDER/ROLL CALL.
- II. PLEDGE AND INVOCATION.
- III. HEARING OF VISITORS.
- IV. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE EXPENDITURES FOR THE MONTH OF JANUARY 2026. (City Manager)
- V. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE MINUTES OF DECEMBER 15, 2025, AND DECEMBER 22, 2025, MEETINGS. (City Manager)
- VI. CITY MANGER'S REPORT.
  1. Update on Disaster Recovery Reallocation Program (DRRP) Funds.
  2. Quarterly Investment Report.
- VII. PUBLIC WORK'S DIRECTOR'S REPORT.
  1. Update on 2026 Street List.
  2. Update on outstanding TCEQ violations at North Plant.
  3. Update on Manhole flow monitoring.
  4. Request for buffer at the corner of Lee Miller and Roosevelt.
- VIII. CONSENT AGENDA ITEMS.
  1. Discussion and Possible Action on Approving Invoice #11061 from Gary Traylor & Associates in the amount of \$725.00 for Administrative Services Rendered for the 2023 TxCDBG Sewer Improvement Project. (Pine Shadows)
  2. Discussion and Possible Action on Approving Invoice #11099 from Gary Traylor & Associates in the amount of \$725.00 for Administrative Services Rendered for the 2023 TxCDBG Sewer Improvement Project. (Pine Shadows)
  3. Discussion and Possible Action on Approving Invoice #2511017 from LEAD (Leavins Engineering & Design, LLC.) in the amount of \$11,000.00 for the TWDB FMA- Timberlane Drainage Improvements.
  4. Discussion and Possible Action on Approving Invoice #2511067 from LEAD (Leavins Engineering & Design, LLC.) in the amount of \$6,375.00 for the 2023 CDBG Sanitary Sewer Rehabilitation Project No. CDV23-0295. (Pine Shadows)
  5. Discussion and Possible Action on Approving Invoice #2511068 from LEAD (Leavins Engineering & Design, LLC.) in the amount of \$9,000.00 for the TWDB FMA- Timberlane Drainage Improvements.

IX. ITEMS TO BE CONSIDERED.

1. Discussion on Possible Action on Garbage Complaints.

2. Discussion and Possible Action on the 2026 Request for Proposals for Solid Waste Collection Service for the City of Silsbee.
3. Discussion and Possible Action on Resolution No. 26-01  
A RESOLUTION CALLING FOR AN GENERAL ELECTION AND PROVIDING PROCEDURES FOR CANDIDATES TO FILE FOR MAY 2, 2026 FOR THE PURPOSE OF ELECTING THE FOLLOWING: COUNCIL MEMBER AT-LARGE, PLACE I, COUNCIL MEMBER DISTRICT A, AND COUNCIL MEMBER DISTRICT B, AND PROVIDING FOR PLACE AND MANNER OF HOLDING SAID ELECTION. (City Manager)
4. Discussion and Possible Action on Resolution No. 26-02  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SILSSEE, TEXAS, APPROVING A JOINT ELECTION AGREEMENT BETWEEN THE SILSSEE INDEPENDENT SCHOOL DISTRICT AND THE CITY OF SILSSEE, TEXAS AND DESIGNATING AN AUTHORIZED SIGNATORY FOR THAT AGREEMENT. (City Manager)
5. Discussion and Possible Action on Resolution No. 26-03  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SILSSEE, TEXAS AUTHORIZING THAT THE SILSSEE ECONOMIC DEVELOPMENT CORPORATION PROVIDE FINANCIAL ASSISTANCE TO KATHERENA HOFFMAN AND ATKIN HOFFMAN IN THE TOTAL AMOUNT OF \$84,000.00, AUTHORIZING THE EXECUTION OF A PERFORMANCE AGREEMENT SETTING OUT THE TERMS OF THAT FINANCIAL ASSISTANCE, AND RECOGNIZING THAT THE LEGAL REQUIREMENTS FOR PROVISION OF SUCH FINANCIAL ASSISTANCE HAVE BEEN OBSERVED. (City Manager)
6. Discussion and Possible Action on Resolution No. 26-04  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SILSSEE, TEXAS, AUTHORIZING A SERVICE AGREEMENT BETWEEN THE CITY OF SILSSEE, TEXAS AND VEPO, LLC FOR ENVIROTRAX SERVICES. (City Manager)
7. Discussion and Possible Action on Resolution No. 26-05  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SILSSEE, TEXAS, FINDING THAT THE STRUCTURE LOCATED AT 1185 RAILROAD STREET, SILSSEE, TEXAS 77656 IS A DANGEROUS AND SUBSTANDARD BUILDING AND PUBLIC NUISANCE; PROVIDING FOR A PUBLIC HEARING BEFORE THE CITY COUNCIL ACTING AS THE BUILDING COMMISSION; ORDERING THE OWNER TO REPAIR, VACATE, OR DEMOLISH THE STRUCTURE OR APPEAR TO SHOW CAUSE; AND DIRECTING NOTICE TO BE GIVEN IN ACCORDANCE WITH CITY ORDINANCE AND STATE LAW.(City Attorney)
8. Discussion and Possible Action on Ordinance No. 26-01  
AN ORDINANCE APPROVING ADJUSTMENTS TO THE FY 2024-2025 MUNCIPAL BUDGET OF THE CITY OF SILSSEE, TEXAS.  
(City Manager)

X. DISCUSSION ABOUT ITEMS NOT ON THE AGENDA, SPECIFICALLY LIMITED TO PROPOSALS THAT A SUBJECT BE PLACED ON THE AGENDA FOR A SUBSEQUENT MEETING.

XI. EXECUTIVE SESSION.

- a. Pursuant to Texas Gov't Code Sect. 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, duty, discipline, or dismissal of a Public Officer or Employee.

- b. Pursuant to Texas Gov't Code Sect. 551.071(1)(A) to consult with City Attorney on pending or contemplated litigation.
- c. Pursuant to Texas Gov't Code Sect. 551.071(2) to consult with City Attorney on a matter in which the duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- d. Pursuant to Texas Gov't Code Sect. 551.072 to deliberate the purchase, exchange, lease, or value of real property.

XII. DISCUSSION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

XIII. ADJOURN.

Notes to the Agenda.

- a. The Council may vote and/or act upon each of the items listed on this Agenda.
- b. Persons with disabilities who plan to attend this meeting and who may need assistance should contact Brooke Steel, Assistant City Secretary, at (409) 385-2863, at least the working day prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Brooke Steel, Assistant City Secretary, posted this Agenda on the Official Bulletin Board of the City of Silsbee, in an Outdoor Bulletin Board, and on the City of Silsbee's Website which is accessible to the Public 24 per day, at 4:50 p.m. on the 20<sup>th</sup> day of January 2026.

SIGNED: Brooke Steel  
Brooke Steel, Assistant City Secretary