

AGENDA  
SILSBEE CITY COUNCIL  
SPECIAL CALLED MEETING  
TUESDAY, MAY 13, 2025, AT 6:00 P.M.  
LOCATION: 1220 HWY 327 EAST, SILSBEE, TEXAS  
CITY HALL/COUNCIL CHAMBERS

- I. CALL TO ORDER/ROLL CALL.
- II. PLEDGE AND INVOCATION.
- III. CANVASS RESULTS OF MAY 3, 2025, CITY ELECTION.
- IV. SWEARING IN NEWLY ELECTED COUNCIL MEMBERS.
- V. HEARING OF VISITORS.
- VI. DISCUSSION AND POSSIBLE ACTION ON APPROVING THE MINUTES OF APRIL 21, 2025 MEETING. (City Manager)
- VII. ITEMS TO BE CONSIDERED.
  1. Discussion and Possible Action on Request from Ricky Jimenez for an easement for Entergy to install a Three-Phase electrical line for his new building. (City Manager/Ricky Jimenez)
  2. Discussion and Possible Action to Reject/Accept newly purchased Police Car. (City Manager)
  3. Discussion and Possible Action on Approving Submittal for 2026 Library Infrastructure Facility Improvement Grant from Texas State Library and Archives Commission. (City Manager)
- VIII. DISCUSSION ABOUT ITEMS NOT ON THE AGENDA, SPECIFICALLY LIMITED TO PROPOSALS THAT A SUBJECT BE PLACED ON THE AGENDA FOR A SUBSEQUENT MEETING.
- IX. EXECUTIVE SESSION.
  - a. Pursuant to Texas Gov't Code Sect. 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, duty, discipline, or dismissal of a Public Officer or Employee.
  - b. Pursuant to Texas Gov't Code Sect. 551.071(1)(A) to consult with City Attorney on pending or contemplated litigation
  - c. Pursuant to Texas Gov't Code Sect. 551.071(2) to consult with City Attorney on a matter in which the duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
  - d. Pursuant to Texas Gov't Code Sect. 551.072 to deliberate the purchase, exchange, lease, or value of real property.
- X. DISCUSSION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.
- XI. ADJOURN.


Notes to the Agenda.

- a. The Council may vote and/or act upon each of the items listed on this Agenda.
- b. Persons with disabilities who plan to attend this meeting and

who may need assistance should contact Brooke Steel, Assistant City Secretary, at (409) 385-2863, at least the working day prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, DeeAnn Zimmerman, City Secretary, posted this Agenda on the Official Bulletin Board of the City of Silsbee, in an Outdoor Bulletin Board, and on the City of Silsbee's Website which is accessible to the Public 24 per day, at 10:30 a.m. on the 8<sup>th</sup> day of May 2025.

SIGNED:

  
DeeAnn Zimmerman, City Secretary

## DeeAnn Zimmerman

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**From:** Ricky Jimenez <ricky@guarddefend.com>  
**Sent:** Wednesday, May 7, 2025 3:41 PM  
**To:** DeeAnn Zimmerman  
**Subject:** Easement Request  
**Attachments:** Screenshot 2025-05-07 at 3.27.24 PM.png

Thank you for our conversation today. We request an easement to install a three-phase electrical line for our new building.

We are considering two routes. The first is an underground line beneath the library, which would be costly. The second involves an above-ground line with two poles: one on the easement between city and our property, and the other on our property line.

Please let me know if you need further information or have questions. I will be at the city council meeting next Tuesday to answer any questions.

Sincerely,  
Ricky





Guard and Defend Firearms Gun shop

Jackson Morones, PLLC

Bank Barber Shop

Halls of Horror Temporarily closed

Silsbee Public Library

KeePhee's Custom Boutique

Salman Chanchi, OD  
My Eye Dr - Eye Care & Eye Wear

Fresh Start Health Food

Shi

E Ave

Ave I

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E Ave H

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5th St

Google





This grant supports broadband infrastructure and facility improvements in eligible Texas public libraries. These improvements are designed to enhance internet connectivity, improve technology infrastructure, and ensure broad access to digital resources for library patrons. This funding supports projects that enable work, education, and health monitoring in communities with critical needs.

Funds can be used for the following purposes:

- Broadband infrastructure - with the end goal of increasing library internet speeds to at least 100/100 Mbps:
  - Fiber
  - Trenching and related construction
  - Internal connections
  - Networking equipment
  - Cabling
  - Electrical work
- Facility Access Improvement - will cover light remodeling and construction such as:
  - Electrical work
  - Moveable walls
  - Expanded physical space for classrooms (education), job interview rooms (work), or telehealth rooms (health monitoring)
  - Cabling

# Grant

 [Print Grant Application \(/grants/print/?id=268cf304-fa13-f011-9d47-000d3a349c38\)](/grants/print/?id=268cf304-fa13-f011-9d47-000d3a349c38)

 [Application Certification \(Signature\) Form \(/grants/signature-form/?id=268cf304-fa13-f011-9d47-000d3a349c38\)](/grants/signature-form/?id=268cf304-fa13-f011-9d47-000d3a349c38)

[Add Documentation](#)

## General

### **Applicant Organization**

Silsbee Public Library

### **Project Title \***

LIFI

### **Grant Program \***

2026 Library Infrastructure Facility Improvement

### **Project Manager \***

Cathy Johnson

### **Financial Contact/Proxy**

Cathy Johnson

### **Application Number**

3159

### **Legal Entity**

City of Silsbee

**Status Reason**

Submitted

**Submit Date**

4/28/2025 8:20 PM

**Recent Submit Date**

—

**Narrative****Program Partners**

N/A

**Program Abstract**

The project involves the design and installation of soundproof booths intended for use in educational institutions and public areas. These booths are engineered to provide a controlled acoustic environment, enhancing privacy, productivity and user comfort. To provide a quiet, private space for our community to access technology to use for job interviews and testing, conduct telehealth meetings, tutoring, attend online meetings and classes. By offering access points outside of our building we

**Criterion 01**

Needs Assessment: Describe why the project is needed, the project goals and audience; the greater community to be served and include demographic statistics, library records, or surveys to support these statements; Attach letters of cooperation showing commitment to the project from agencies to be involved, if applicable.

**Criterion 01 Points**

15

**Answer 01**

Silsbee is a rural town located north of Beaumont and two hours from Houston. We do not have access to specialists or a hospital in our town and we do not have a public transportation system to take patients to appointments. We have seen the need from our community for a private space that can be utilized for meeting with their doctors through Teladoc or other forums. This would not only be convenient for our community but will ensure that they have a way to stay in contact with their

**Criterion 02**

Project Design & Technical Feasibility

Broadband Infrastructure: Clearly describe the project and the network technology; Outline expected speeds and reliability; Identify services to be contracted to complete the construction project; Describe any partnerships with Internet service providers, municipalities, or community organizations.

**Criterion 02 Points**

20

**Answer 02**

By offering the Pillar Booths, which are designed for quiet and private workspaces, we can meet the numerous needs of the community. Personally, we have encountered many situations where the need for such space has been evident. For example, people come to the library to study for tests, others that need a completely quiet location to take a final exam, and those who need a place to conduct an online telehealth appointment. In addition, those who meet with community members to

**Criterion 03**

Project Impact & Community Benefit

Broadband Infrastructure: Explain how the project enhances economic development, digital access, and workforce access; Provide projected usage data and highlight any focus on rural, Tribal, or disadvantaged communities.

Facility Access Improvement: Describe how the upgraded facility will expand access



**Criterion 03 Points**

15

**Answer 03**

By reducing noise distractions, students and adults can concentrate better leading to improvements in focus and task completion rates. Soundproof booths enable private conversations, confidential meetings, job interviews, telehealth consultations, and secure client communications critical for healthcare and education. The booths offer neurodivergent individuals or those sensitive to noise refuge, creating a more inclusive and accommodating environment. The booths provide accessible spaces

**Criterion 04**

**Personnel**

Identify who will administer the funds and which positions will provide the services; List how much time will be spent in each position on assigned duties; List how the qualifications of each person relate to their assigned duties. Full job descriptions are required for new hires.

**Criterion 04 Points**

5

**Answer 04**

The Director will oversee the project along with the IT manager. The Director will spend approximately 10 hours a week over overseeing the project. The IT manager will spend approximately 40 hours working on the project.

**Criterion 05**

**Timetable**

Provide a detailed timetable.

For Broadband Infrastructure: Engineering, permitting, construction, activation.

For Facility Access Improvement: Design, renovation, installation.

Demonstrate that necessary approvals, permits, and compliance requirements are accounted for; Explain how staff will be hired and trained in time to carry out the

### **Criterion 05 Points**

5

#### **Answer 05**

June 6 Grant Awarded

July 1 Installing electrical outlets and additional wiring

July 15 Installation of network connections and cables

July 30 Installation of Pillar Booths

August 4 Install outdoor access points and server

August 10 Install laptops

### **Criterion 06**

Performance Measurement

Set achievable, measurable outcomes, and present a reasonable method to collect data; Present a method to count users of the services as well as measure the effectiveness of the services using IMLS tools and LBB measures.

### **Criterion 06 Points**

10

#### **Answer 06**

We will have a sign in sheet for each time the booths are occupied to be able to keep track of the number of hours they are utilized.

### **Criterion 07**

Budget & Cost Justification

Provide a detailed budget; Justify the budget by describing how budgeted items will contribute to the project and identify a source for the stated costs (e.g., city pay classification for staff, catalog or city/county bid list for equipment); Demonstrate the costs are reasonable to achieve project objectives; If new staff are to be hired, consider the time for a realistic hiring process to occur.

**Criterion 07 Points**

20

**Answer 07**

Budget & Cost Justification –

\$1,100 (Install two new 20-amp circuits for Pillar Booths)

\$38,000 (Two Pillar Booths each with two-person capacity, freight and installation)

\$2,700 (Network Port & Cables)

\$4,500 (Outdoor access points and server)

\$2,100 (Laptops for the Pillar Booths)

**Criterion 08**

Sustainability

Describe the resources that will be used to support and sustain the services developed through the grant in the future; Provide a written commitment of future support from governing bodies, if applicable. The written commitment of future support is desirable but not required.

**Criterion 08 Points**

10

**Answer 08**

The library will continue to maintain and keep up the pillar booths and update the technology as needed to meet the current and future needs of our community for a quiet, private workspace through our Friends of the Library.

Budget

**Capitalization Level**

—

**Max Grant Amount**

\$250,000.00

**Salaries/Wages/Benefits**

\$0

**Salaries/Wages/Benefits Other Funds**

\$0

**Total Salaries/Wages/Benefits**

\$0

**Salaries/Wages/Benefits Description**

—

**Consultant Fees**

\$0

**Consultant Fees Other Funds**

\$0

**Total Consultant Fees**

\$0



**Consultant Fees Description**

—

**Travel**

\$0

**Travel Other Funds**

\$0

**Total Travel**

\$0

**Travel Description**

—

**Supplies/Materials**

\$0

**Supplies/Materials Other Funds**

\$0

**Total Supplies/Materials**

\$0

**Supplies/Material Description**

—

**Equipment**

\$47,300

**Equipment Other Funds**

\$0

**Total Equipment**

\$47,300

**Equipment Description**

Two Pillar Booths \$38,000  
Network Port and Cables \$2,700  
Outdoor access points and server \$4,500  
Laptops \$2,100

**Services**

\$1,100

**Services Other Funds**

\$0

**Total Services**

\$1,100

**Services Description**

Electrical

**Total Direct Costs**

\$48,400

**Total Direct Other Funds**

\$0

**Total Direct Total Costs**

\$48,400

**Base**

\$0

**Indirect Rate (0.00-1.00)**

0.0000

**Indirect Costs**

\$0

**Indirect Costs Total Cost**

\$0

**Indirect Costs Description**

—

**Total Grant Fund**

\$48,400

**Total Other Funds**

\$0

**Total Costs**

\$48,400

**Expected Program Income**

—


Additional Documentation and Comments

8 days ago (4/28/2025 8:31 PM)

Cathy Johnson

Signature




 LIFI Signature.pdf (549.86 KB) (/entity/annotation/01406cb3-9924-f011-8c4d-000d3a5a3e06/7b138792-1090-45b6-9241-8f8d96d8c372?t=1745890624487)

8 days ago (4/28/2025 8:32 PM)

Cathy Johnson

CIPA



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Add Documentation