

# VENDOR PERMIT

## **Code of Ordinance, Sec 26-4. License Application**

*Any person desiring to go from house to house or from place to place in the city to sell or solicit orders for goods, wares, merchandise, services, photographs, newspapers, magazines or subscriptions to newspapers or magazines shall make written application to the city secretary for a license to do so, which application shall show the name and address of the applicant; the name and address of the person, if any, that he represents; the kind of goods offered for sale; whether such applicant, upon any such sale or order, shall demand, accept or receive payment or deposit of money in advance of final delivery; and the period of time such applicant wishes to sell or solicit in the city.*

**NAME OF BUSINESS:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_

**HOME OFFICE ADDRESS:** \_\_\_\_\_

**TYPES OF GOODS FOR SALE:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WILL YOU BE RECEIVING PAYMENT OR DEPOSITS FOR GOODS:**

\_\_\_\_\_ **YES**                      \_\_\_\_\_ **NO**

**START DATE:** \_\_\_\_\_

**FINISH DATE:** \_\_\_\_\_

**RESPONSIBLE PARTY NAME:** \_\_\_\_\_

**RESPONSIBLE PARTY ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**RESPONSIBLE PARTY PHONE:** \_\_\_\_\_

*By signing this application you hereby state that all information is correct and that you accept responsibility for person(s) selling under your establishment.*

\_\_\_\_\_  
**Responsible Party's Signature**

**For Office Use Only** \_\_\_\_\_

**License's Copied:** \_\_\_\_\_

**Bond Submitted:** \_\_\_\_\_

**Permit Number:** \_\_\_\_\_

**Cash** \_\_\_\_\_ **Check #** \_\_\_\_\_

**Clerk:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**City Secretary/City Manager Signature:** \_\_\_\_\_